



Small Engine Mechanic Northeast Region Recruitment # 2007-03-6884

## **AGENCY MISSION AND CHALLENGE:**

The mission of the Department of Natural Resources (DNR) is to provide professional, forward-looking stewardship of our state lands, natural resources, and environment. DNR provides leadership under the Commissioner of Public Lands, an elected official, in creating a sustainable future for the State Trust Lands.

At the DNR, we envision a future in which our human and natural environment provides abundant and diverse social, ecological, and economic benefits for the people of Washington, in this and all future generations. In acting to ensure the vision, we ensure sustainability.

DNR manages over 5 million acres of state-owned land that includes forest, range, commercial, agricultural and aquatic lands. Since 1970 DNR-managed lands have generated \$6 billion that support public schools, state institutions and county services. These lands also provide public benefits that include fish and wildlife habitat, clean and abundant water and public access to outdoor recreation. The DNR operates with a biennial budget of approximately \$400 million and has over 1300 employees. For more information about the department, see the DNR website at www.dnr.wa.gov

Job Classification: Equipment Technician 2

Type of Position: This is a permanent position.

This position is represented by the WPEA. Once appointed to this position the incumbent will be required to

pay union dues or other representation fee within the first 30 days of employment.

Monthly Salary Range: \$3,052-\$3,371 per month

Benefits Package: Health and dental insurance, retirement pension, vacation, sick leave and holidays

Posting Date: March 21, 2007
Closing Date: April 13, 2007
Location: Colville, WA

# **POSITION PROFILE**

This position is responsible maintenance and repair of small engine equipment (ATVs, snowmobiles, wildfire pump units, chainsaws, lawnmowers, etc.) for the Northeast Region. This plays an important role in this region's ability to support the mission of the Business and Operations Assistant Manager to ensure statewide consistency in implementing cost-effective core business and support functions while developing practical solutions to benefit all DNR programs and, therefore, is critical to the agency's mission to provide professional, forward-looking stewardship of our state lands, natural resources, and environment; and to provide leadership in creating a sustainable future for the trusts and all citizens.

### REQUIRED POSITION QUALIFICATIONS

- Ability to maintain, troubleshoot, repair, overhaul, and test wildfire pumps and chainsaws
- Ability to maintain, troubleshoot, repair, and overhaul engines, which include two and four cycle, single cylinder, two and four cylinder opposed
- Ability to train equipment users
- Organization and documentation skills
- Ability to communicate with diverse individuals and groups
- Experience in installing, repairing and maintaining piping, fittings, hoses, live reels, water separators, pressure
  relief valves, filters, and flow meters on portable water tanks, heaters and generators
- Basic computer skills
- Ability to safely operate ATV and automobiles.

# This level of knowledge and skill is typically achieved with:

High school graduation or possession of a GED certificate.

Three years of experience in the performance of preventative maintenance and repairs assisting a journey level mechanic. At least one year journey level experience in small engine, two and four cycle, single cylinder, two and four cylinder opposed.

## SPECIAL POSITION REQUIREMENTS AND WORKING CONDITIONS

- Valid driver's license and two years driving experience. Driver's license must be free and clear of restrictions.
- Incumbent will supply personal standard mechanics' hand tools to accomplish repairs.
- Must be at least 18 years of age at the time of hire.

### WHO MAY APPLY

This recruitment is open to anyone who meets the required qualifications for this position.

### **APPLICATION PROCESS**

To be considered for this position please submit:

- A letter of interest describing how your experience and qualifications relate to the job profile and the required and desired position qualifications. Indicate in your letter of interest how you learned of this opportunity.
- A completed application www.dnr.wa.gov/jobs/stateapp.doc
- Resume
- An online voluntary <u>Applicant Profile Questionnaire</u>. This questionnaire is uploaded and sent to our main office.
   <u>Please do not include it with your application materials.</u>
- A 5 year driving abstract issued from the state is which you are currently licensed

The first screening will be based on information contained in your letter of interest and your state application.

Submit all materials by the closing date to:

| Electronic method preferred | OR other method                 |
|-----------------------------|---------------------------------|
| Stacey.eslick@dnr.wa.gov    | Stacey Eslick                   |
|                             | Department of Natural Resources |
|                             | S. 225 Silke Road               |
|                             | POB 190                         |
|                             | Colville, WA 99114              |
|                             | (509) 684-7474                  |
|                             | Fax (509) 684-7484              |

### NOTE: Please indicate Small Engine Mechanic. Recruitment #207-03-6884 in the subject line of your e-mail.

By submitting the application materials you are indicating that all information is true and correct to the best of your knowledge. You understand that the state may verify information and that untruthful or misleading information is cause for removal from applicant pool or dismissal if employed.

Questions? Please contact Stacey Eslick at (509) 684-7474 or e-mail us at stacey.eslick@dnr.wa.gov

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